

(Profession, Business and Trade) Bye-Laws, 2017

IN EXERCISE of the powers conferred on the Adentan Municipal Assembly by section 181 subsection 1 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

Title

This Bye-law may be cited as Adentan Municipal Assembly (Profession, Business and Trade) Bye-Law, 2017

License

1. (a) A person shall not carry on any profession, occupation, trade or business in or upon any premises or land in the Municipality unless the AdMA has issued a license in respect of such premises.
(b) A license granted under this Bye-law shall expire on the 31st December of the year it was issued.
(c) A person who starts business profession or trade later than January in a year shall pay a commensurate rate.
(d) A license granted under this Bye-law shall be displayed in a conspicuous part of the premises or land, and the same is not transferable.

Fee

2. There shall be charged for every license a fee to be prescribed by the AdMA by resolution and approved by the Greater Accra Regional Co-coordinating Council.

Liability to pay property rate

3. Any license granted shall be without prejudice to the payment of property rate the owner of a rateable property of a permanent or temporary nature is required to pay under any Bye-laws for the time being in force.

Powers of entry

4. (a) An Officer or other person duly authorized by the AdMA may at all reasonable times enter any building, premises or land in the Municipality for the purpose of carrying out any inspection, enquiry or any other duties authorized by the AdMA;
(b) A person shall not obstruct or otherwise interfere with any officer or other person authorized by the AdMA in the performance of any duties assigned to him under this Bye-Law.

Revocation of license

5. (a) The AdMA may revoke or withdraw any license granted under this Bye-law if any alterations are made to any premises or buildings for which the license was granted by the AdMA;
(b) The AdMA may close down any business or suspend the business activities concerned until the permit fee is paid for the operation of the business

Winding up

6. (a) If for any reason a company winds up its business activity or suspends its operations, the company shall inform the AdMA immediately about such a closure or suspension of business activities;
- (b) A company that fails to comply with the above paragraph 6(a) of the Bye-Law shall continue to receive bills from the AdMA for its fees for Business permit.

Failure to pay business permit fee

7. A person who fails to pay the Business permit fees at the prescribed time shall pay the outstanding fees with interest at the current bank rate with effect from the day of default up to and including the day of the final payment of the fees.

Withdrawal of permit

8. (a) The ADMA may withdraw or revoke any Business permit granted under this Bye-law if any alterations are effected on premises or building for which the permit was granted without a written authority of the AdMA or if the person granted the business permit contravenes any provision of this Bye-law;
- (b) The AdMA may close down any business or suspend activities of the business until the permit fee is paid.

Penalty

9. Any person who contravenes any provision of this Bye-law commits an offence and shall be liable on summary conviction to a fine not less than 150 penalty units or in default to a term of imprisonment not exceeding six months or to both.

Application

10. This Bye-law shall be applicable within the area of authority of the AdMA

Interpretation

11. In these Bye-laws unless the context otherwise requires –
 - “AdMA” means Adentan Municipal Assembly,
 - “Business” means an economic system in which goods and services are exchanged for one another or money, on the basis of their perceived worth,
 - “Trade” means commercial transaction involving the sale and purchase of goods, service or information
 - “Profession” means occupation, practice or vocation requiring mastery of a complex set of knowledge and skills through formal education and or practical experience.

Revocation

12. Any Bye-law on Profession, Business and Trade in force immediately before the passage of this Bye-law is hereby revoked.

Presiding Member
(Hon. Odai- Boye Joseph)

Municipal Coordinating Director
(Moirra Nancy Ewa)

Regional Minister

Regional Co-ordinating Director